Interview Questionnaire Template – Electrical Apprentice

It is anticipated you will add/remove questions as required

Candidate Name: _____ Date: ___/___/20___

Interviewer/s: _____

_____

Position: Electrical Apprentice

Provide candidate with a brief of the company.

1. Tell me about yourself? (hobbies, work history, family etc.)?

   _____
   _____
   _____

2. Why do you want to undertake an electrical apprenticeship?

   _____
   _____
   _____

3. What do you think is involved in doing an apprenticeship? (there may be a need to explain the requirements of on and off the job training and eProfiling).

   _____
   _____
   _____

4. What kind of tasks do you think you will be doing as an apprentice? (advise of your requirements if candidate is unsure)

   _____
   _____
   _____

5. What were your school results? What was your favourite/least favourite subjects? (ask question if appropriate, if so request copies of results. Look for trade appropriate subjects as favourites such as manual arts, graphics, science, maths etc.)

   _____
   _____
   _____

6. What is your work history? (request reasons for leaving employment if applicable)

   _____
   _____
   _____

7. Are you aware of the safety requirements in the Electrical Industry? (look for examples of working safely, supervision and knowledge of the Wiring Rules/Safety Act)

   _____
   _____

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_____

8. What skills and qualities can you bring to the company?

_____
_____
_____

9. Would you say you are a team player?

_____
_____
_____

10. Do you have the following:

☐ drivers licence
☐ ACA licence
☐ White card
☐ current CPR Switchboard rescue

Can references be contacted? ☐ Yes ☐ No

Suitability (1 = lowest, 10 = highest)
1 2 3 4 5 6 7 8 9 10
Notes:

_____
_____
_____
_____
_____
_____