

Online Learning Programs *(including Master Program)*

Terms and conditions

By accessing and using a Master Electricians Australia (MEA) online learning program (which includes the Master Program) you agree to the following terms and conditions of use that apply to the access of the learning program (which may be a module, course, webinar, recorded training or other learning product available online) by the member, or their employees.

You acknowledge and agree that:

1. Eligibility

- 1.1 For the Master Program, and other learning programs where specified, access is conditional on having current financial membership with Master Electricians Australia in accordance with the “Membership Terms and Conditions” which must be maintained and your details kept current for continuity of access to the Master Program. Should you resign your membership, or your membership be suspended or terminated, you will no longer be eligible for the Master Program or other learning programs as applicable and your access will be cancelled.
- 1.2 Other than your own employees, you must not permit others including related entities or any third party to access the online learning programs.
- 1.3 The MEA “Membership Terms and Conditions” are to be read in conjunction with these terms and conditions for access to any learning program requiring MEA membership, including the Master Program.

2. Program delivery

Master Program delivery

- 2.1 The Master Program is comprised of 24 learning modules, including modules for Silver and Gold certification. Completion of the Silver certification at module 12 is required before proceeding to the remaining modules and Gold certification.
- 2.2 The Master Program is delivered via multiple mediums including videos, guides and workbooks to assist your learning journey.
- 2.3 The Master Program is intended to be 24 month program, as set out in the ‘Program duration’ section below.
- 2.4 Silver certification will be made available commencing from module 7 of your learning journey (following completion of modules 1 to 6), to be completed by the end of module 12, and is aimed at ensuring you meet compliance requirements relevant to electrical standards, acts, regulations and safety.

Terms and conditions (continued)

- 2.5 Gold certification is available commencing from module 13 of your learning journey (following successful completion of Silver certification), to be completed by the end of module 24, and is aimed at ensuring you meet compliance requirements relevant to electrical standards, acts, regulations and safety.
- 2.6 Attainment of both Silver and Gold certification is required for successful completion of the Master Program.
- 2.7 Learning material provided in the Master Program may be updated from time to time for accuracy and relevance, as deemed suitable by MEA.

Other learning programs

- 2.8 Other learning programs may be delivered via multiple mediums including videos, guides and workbooks.
- 2.9 The learning content will be as specified online for each program.

3. Program duration

Master Program duration

- 3.1 Your subscription to the Master Program provides you with access for 24 consecutive months.
- 3.2 Acceleration of your learning journey and/or credits for same modules completed outside the program may be available at the discretion of MEA in accordance with the “Program delivery” requirements of the program. It is the intention of the program to embed learnings into your business and complete over a 2-year period.
- 3.3 Where extenuating circumstances exist, you may contact us to discuss an extension of time for completion of the Master Program up to a maximum of an additional 12 months.
- 3.4 You must provide a minimum of 60 days written notice should you wish to pause or extend your Master Program subscription.

Other learning programs

- 3.5 Other online learning programs will be available for up to 6 months from the later of registration or payment (where payment is applicable), with the exception of live webinars which will be available for the specified time of the webinar only.
- 3.6 MEA may at its sole discretion make learning programs available for a longer period.

Terms and conditions (continued)

4. Program costs, cancellation and refunds

Master Program fees

- 4.1 You must pay the nominated subscription fee to access the Master Program, as published on the MEA website at the time of subscription to the program. If you are paying in annual instalments, once you have commenced the Master Program and paid your first annual instalment, fees will not change. However, fees are otherwise subject to change at MEA's absolute discretion. All amounts stated in the Master Program pricing guide on the website are GST exclusive.
- 4.2 Once enrolled in the Master Program you commit to payment and completion of the full program. MEA is not liable for any refunds for early cancellation unless necessary as a result of non-fulfilment of obligations by MEA.

Other learning program fees

- 4.3 Where a fee is payable for a learning program (other than Master Program), the fee must be paid to access the learning program. Amounts stated are GST exclusive.
- 4.4 MEA is not liable for any refunds unless necessary as a result of non-fulfilment of obligations by MEA.

5. General

- 5.1 MEA owns all Intellectual Property Rights in the content of learning programs including the Master Program and nothing in this agreement constitutes a transfer of any Intellectual Property Rights.
- 5.2 No part of the system or content delivered as part of a learning program, including the Master Program, may be copied, reproduced or stored in any form, electronic retrieval system or otherwise as per the *Copyright Act 1968*.
- 5.3 You agree you will not breach any copyright that attaches to any content incorporated into or related to a learning program or use any of the content in any way that could damage the reputation of MEA or the goodwill or other rights associated with the learning program. You agree to indemnify MEA for costs and losses as a result of any breach of copyright.
- 5.4 Learning program content may be hosted by a third-party reputable learning management system (LMS) incorporating enterprise-grade security protocols. MEA reserves the right to change the delivery platform to best meet the needs of the program and its users.

Terms and conditions (continued)

- 5.5 This agreement is governed by the laws of Queensland and each party submits to the jurisdiction of the Courts of Queensland.
- 5.6 These terms and conditions are subject to change from time to time at the discretion of MEA and will be published on the MEA website.
- 5.7 Disclaimer – all learning materials provided by MEA are for information purposes and do not constitute legal advice. Materials are provided to assist learners in obtaining further information on the topics within the program.

6. Definitions

GST – has the meaning given in A New Tax System (Goods and Services Tax) Act 1999 (Cth), or any other similar tax;

Intellectual Property Rights – means all Intellectual Property Rights, including all Copyright, patents, trademarks, design rights, trade secrets, domain names, knowhow and other rights of a similar nature, whether registrable or not and whether registered or not, and any applications for registration or rights to make such an application;

Learning program – means any course, module, webinar, recorded training or other learning material or product made available by MEA;

Master Program – describes the 2-year online learning program offered by MEA as the Master Program;

MEA – means Master Electricians Association Limited and Master Electricians Association, Queensland Industrial Organisation of Employers.

